

Request for Research by Mail/Email

Date:

(office use only: Thank you for your recent inquiry received: _____.)

The Historical Society encourages patrons to visit the museum and library to conduct research. We are open to the public Tuesday, Wednesday, Thursday and Saturday from 2 - 4 p.m. If you would like us to conduct research by mail, please fill out the information at the bottom of this page, and return it to us. We will keep your request on file for our records. Please note that a \$15.00 research fee for non-members and a \$8.00 fee for members is charged regardless of result. Whether or not the information is found, we will send a report. If our search is successful, we will let you know photocopying and mail charges. We charge \$.30 per page for non-members and \$.25/page for members for photocopies, with a surcharge of \$5.00 when the number of pages is over ten (maximum copies - 25). If extensive research is requested, we will notify you if additional research fees will be necessary.

1. Name (or subject) to be researched

Place (or area) of residence

Dates of birth, death, and/or residence

2. Name (or subject) to be researched

Place (or area) of residence

Dates of birth, death, and/or residence

Fees are used to help defray library costs. Please make check payable to The Historical Society, Inc.